

POLICY AND PROJECT ADVISORY BOARD WORK PLAN

The purpose of the work plan is to plan, manage and co-ordinate the ongoing activity and progress of the Council's Policy and Project Advisory Board, incorporating policy development work carried out through working groups.

(A) CURRENT WORKING GROUPS APPOINTED BY THE POLICY AND PROJECT ADVISORY BOARD

GROUP	MEMBERSHIP 2022/23	CURRENT POSITION	CONTACT
Elections Group	<p>Cllrs Peter Crerar (as Vice-Chair of PPAB), Sue Carter (Cabinet Member with responsibility for electoral issues) Peter Cullum (Chairman of Corporate Governance, Audit and Standards Committee) with Clls Calum Stewart, Keith Dibble, Clive Grattan and Thomas Mitchell</p> <p>Chairman: Cllr Calum Stewart</p>	<p>A meeting was held on 4th July 2022. The Group reflected on the process and outcomes from the 2022 election, were provided with an update on the Elections Bill and a report was also provided on the 2022 canvass.</p> <p>At the meeting on 27th September, 2022, the Group received an update on the Annual Canvass, the review of Polling Places and progress with the implementation of the Elections Act 2022. Arrangements for the 2023 elections were also reviewed.</p> <p>At its meeting on 9th January, 2023, the Group were updated on the annual Canvass, preparatory work for the 2023 election, the Parliamentary Boundary Review and the Elections Act 2022.</p> <p>The next meeting would take place on 20th March, 2023 following an All Member Seminar on the Elections Bill on 6th February, 2023.</p>	<p>Andrew Colver Consultant andrew.colver@rushmoor.gov.uk</p> <p>Elections Team 01252 398824 elections@rushmoor.gov.uk</p>

GROUP	MEMBERSHIP 2022/23	CURRENT POSITION	CONTACT
Transformation Task and Finish Group	<p>Cllrs Marina Munro (Chair of PPAB), J.B. Canty (as Cabinet Member with responsibility for this area of work), with Cllrs Ade Adeola, P.J. Cullum, Jules Crossley, Sophie Porter and Craig Card</p> <p>Chairman: Cllr Marina Munro</p>	<p>At the meeting on 19th October, the Group were provided with an update on the Transformation Programme, Service Transformation – Customer, Digital and Technology Strategy and the People Strategy. Governance and frequency of meetings was also discussed.</p> <p>A date for the next meeting would be agreed shortly.</p>	<p>Karen Edwards Executive Director Tel: (01252) 398800 karen.edwards@rushmoor.gov.uk</p>

(B) OTHER ISSUES/MATTERS FOR THE WORK PROGRAMME

ISSUE	DETAILS	CONTACT DETAILS
PLACE		
Farnborough Town Centre Strategy	An update was provides at the meeting on 8 th June which gave an over view of the draft strategy. Any further comments on the strategy document should be shared with Karen Edwards.	<p>Karen Edwards Executive Director Tel: (01252) 398800 karen.edwards@rushmoor.gov.uk</p>
PEOPLE		
Asylum Process Consultation	An Asylum Process consultation was currently underway with a closing date of 1 st July, 2022. Following the meeting on 8th June, were the Board reviewed the consultation, Members were asked to forward any further comments to Rachel Barker by 24 th June, 2022 to be incorporated into the response.	<p>Rachel Barker Assistant Chief Executive rachel.barker@rushmoor.gov.uk</p>

	OTHER MATTERS	
UK Shared Prosperity Fund	<p>At its meeting in June, an update was provided on the next steps following the allocation of £1 million of funding from central Government.</p> <p>A progress update was provided at the Board meeting in July, it was noted that the final draft of the investment plan would be ready by 22nd July to allow time for internal sign off before the 1st August deadline for submission.</p> <p>Further updates would be provided as appropriate.</p>	<p>Rachel Barker Assistant Chief Executive rachel.barker@rushmoor.gov.uk</p>
Housing and Homelessness Strategy	<p>Updates were provided at the meeting in July and November, 2022.</p> <p>Following the November meeting, it was agreed that any further work to the Strategy would be undertaken with the Strategic Housing and Local Plan Group (SHLPG), of which Cllr Crerar was the Board's representative.</p>	<p>Zoe Paine Strategy and Enabling Officer zoe.paine@rushmoor.gov.uk</p> <p>Tim Mills Head of Economy, Planning and Strategic Housing tim.mills@rushmoor.gov.uk</p>

POLICY AND PROJECTS ADVISORY BOARD

AGENDA PLANNING – 2022-2023

8th June 2022	<ul style="list-style-type: none"> • Town Centre Strategy – Update • UK Shared Prosperity Fund • Asylum Process Consultation
28th June 2022	<ul style="list-style-type: none"> • Farnborough Town Centre Feedback Session – in private
13th July 2022	<ul style="list-style-type: none"> • UK Shared Prosperity Fund – RB • Scoping and refresh of the Housing and Homelessness Strategy - TM • Consultation on proposed changes to supported passenger transport services and the Concessionary Travel Scheme in Hampshire – TM
21st September 2022	<ul style="list-style-type: none"> • Council Business Plan – Refresh - RB • Future Parking Approach – DP
23rd November 2022	<ul style="list-style-type: none"> • Council Business Plan • Housing and Homelessness Strategy – Update
31st January 2023	<ul style="list-style-type: none"> • Frimley ICS Strategy – KE
15th March 2023	
<i>Potential items to be considered</i>	<ul style="list-style-type: none"> • <i>Procurement Strategy – June 2023</i> • <i>Strategic Economic Framework – June 2023</i> • <i>Communications Strategy</i> • <i>Town Centre Regeneration</i> • <i>Leisure Contract – 2023/24</i> • <i>Customer and Digital Strategy</i> • <i>Southwood Country Park – Longer Term Management Plan – 2023/24</i> • <i>Section 215 Notices - JT</i> • <i>Shared Services with Hart – All Member Briefing stage 1</i>

PROGRESS GROUP MEETINGS

Membership: Cllrs Jess Auton (Vice-Chairman), P.I.C. Crerar (Vice-Chairman), Marina Munro (Chairman), Peace Essien-Igodifo, Jules Crossley, M.J. Roberts and Craig Card.

13 June 2022	Cost of Living Crisis	Referred to OSC, to be looked at by Council Tax Support Group to consider including in their Terms of Reference
	HCC - Review of Public Transport Consultation	Deadline 24 th July, 2022 – response to be considered
	Marmot Report	Use this report as evidence when appropriate
	Future Parking Approach	Consider the Council's approach following HCC decision to take back control of on-street parking
	Meeting Platform	Offer Hybrid option
	Section 215 Notices	TM to be asked to provide a steer
	Cabinet engagement	Engage informally with the Cabinet on the Board's Work Plan
27th July 2022	UKSPF	Feedback expected from Government in October 2022. Potential to establish a Working Group post October
	Housing and Homelessness Strategy	Next update winter 2022
	Concessionary Travel Scheme – Consultation	Wording strengthened, circulated to Members and dispatched
	September Meeting	Business Plan and Future Parking Approach
	Future meetings	Agreed to hold main Board meetings in person. Shared services with Hart to be considered later in the Autumn
	Section 215 Notices	Follow up with Tim Mills
	Regeneration Update	Follow up with Karen Edwards
13th October 2022	Strategic Economic Framework – TM/LMcQ	Approved in April 2022, three year framework with annual review scheduled – economic context ever changing. Includes action on community wealth building – how practical to put in place/what's feasible?
	Marmot Borough – Community wealth Bid – MR	Social value key area – brings in additional funding/resources, gives community opportunity to come forward with ideas
	Submitted Regional Asylum Plan: South	Government taken away consultation with local authorities on all matters. If/when update

17 January 2023

	East Indicative Regional Asylum Plan – IH/RB	provided an all Member briefing will be provided
25th January 2023		
1st March 2023		
28th March 2023		